

MDH Compliance and Enforcement Policy

Department of Radiation Safety



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Compliance Requirement	Violation	Enforcement Action *
<p>1. Permit holders are required to submit accurate and complete periodic reports to DRS within 15 days of the end of each calendar period.</p>	<p>Failure to submit periodic report</p> <p>One report.</p> <p>Two reports.</p> <p>Failure to submit statement/correct.</p>	<p>Hold on radioactive material orders and permit holder must submit a statement of corrective action to DRS within 15 days.</p> <p>Hold on radioactive material orders and permit holder must submit a statement of corrective actions to the AURPC within 15 days.</p> <p>Hold on radioactive material orders and permit holder must appear before the AURPC within 30 days. Possible permit closeout.</p>
<p>2. Permit holders are required to submit renewal application prior to the expiration of their current permit.</p>	<p>Failure to submit renewal application</p> <p>Less than 30 days beyond expiration.</p> <p>More than 30 days beyond expiration.</p>	<p>Hold on radioactive material orders.</p> <p>Hold on radioactive material orders and notice of permit closeout.</p>

<p>3. Food and beverages, food and beverage containers, cosmetic application and mouth pipetting are prohibited in radioactive material laboratories.</p>	<p>Failure to prohibit First violation.</p> <p>Failure to respond to first violation.</p> <p>Repeat violation within 6 months.</p> <p>Failure to respond to repeat violation.</p>	<p>Permit holder must submit a statement of corrective action to DRS within 15 days.</p> <p>Hold on radioactive material orders.</p> <p>Hold on radioactive material orders and permit holder must submit a statement of corrective actions to the AURPAC within 15 days.</p> <p>Permit holder must appear before the AURPC within 30 days. Possible permit closeout.</p>
<p>4. Permit holders are required to purchase, transfer and receive all radioactive material through the DRS purchasing program. This includes the receipt of radioactive material from vendors, government agencies, other permit holders, or other institutions.</p>	<p>Unauthorized transfer to an area or person. First violation.</p> <p>Repeat violation.</p> <p>Unauthorized purchase, receipt or possession of radioactive materials.</p>	<p>Hold on radioactive material orders and permit holder must submit a statement of corrective action to the DRS within 15 days.</p> <p>Hold on radioactive material orders and the permit holder just appear before the AURPC within 15 days. Possible permit closeout.</p> <p>Hold on radioactive material orders and the permit holder must appear before the AURPC within 30 days. Possible permit closeout.</p>
<p>5. Permit holders are responsible for the secure storage and proper disposal of radioactive materials through the DRS waste management program.</p>	<p>Unsecured storage, improper disposal or loss of control of radioactive materials due to negligence.</p>	<p>Hold on radioactive material orders and the permit hlder must appear before the AURPC within 30 days. Possible permit closeout.</p>

<p>6. Permit holders are responsible for initial training of all staff and ensuring annual refresher training is completed.</p>	<p>Incomplete initial training First notice.</p> <p>Second notice.</p> <p>Expired annual refresher training First notice.</p> <p>Second notice.</p>	<p>Permit holder must supply verification of required training dates.</p> <p>Hold on radioactive material orders.</p> <p>Annual refresher training must be scheduled.</p> <p>Hold on radioactive material orders and the permit holder must appear before the AURPAC within 30 days. Possible permit closeout.</p>
<p>7. Permit holders are required to notify the DRS when they are to discontinue use of radioactive material. ALSO the DRS must be contacted before laboratories can be removed from permit (closeout)</p>	<p>Abandonment of radioactive materials and laboratories and/or improper closeout procedures.</p>	<p>Permit holder and/or department will pay costs incurred from radioactive material removal and area decontamination.</p>
<p>8. Personnel are required to report for bioassay tests as deemed necessary by DRS.</p>	<p>Failure to report for bioassay First occurrence.</p> <p>Second consecutive occurrence.</p> <p>Third consecutive occurrence.</p>	<p>Hold on radioactive materials orders and permit holder must submit a statement of corrective action to the DRS within 15 days.</p> <p>Hold on radioactive materials orders and permit holder must submit a statement of corrective action to the AURPC within 15 days.</p> <p>Permit holder must appear before the AURPC within 30 days. Possible permit closeout.</p>

<p>9. Personnel are required to respond to radiation dose investigations conducted by the DRS.</p>	<p>Failure to respond (submit report). No response within 30 days.</p> <p>Continued or repeat offense.</p>	<p>Supervisor is notified of noncompliance and is required to submit report.</p> <p>Department is notified of noncompliance and is required to submit report.</p>
<p>10. Personnel are required to return all dosimeters to the DRS for processing.</p>	<p>Failure to turn in/loss of dosimeter</p> <p>First occurrence.</p> <p>Second consecutive occurrence.</p> <p>Third consecutive occurrence.</p>	<p>Fee assessed against individual or department**</p> <p>Fee assessed and permit holder must submit a statement of corrective action of the DRS within 15 days**</p> <p>Fee assessed and permit holder must appear before the AURPC within 30 days. Possible permit closeout**</p>

*If any violation results in MDH or other regulatory fines, the permit holder, responsible persons and/or departments will be assessed the monetary penalties levied against the University's licenses and permits.

**The fee assessed by the DRS will equal the cost incurred for the replacement of indicated items.